

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS, GUWAHATI, UDAYAN
VIHAR NARANGI, GUWAHATI-78117

FAX/SPEED POST/TTB

NO. A/IV/Misc.Corr./Vol-II

Dated: 06 /04 /2018

To

1. The AAO Shillong,
2. PAO (ORs)58 GTC, *Shillong.*
3. All concerned AOs GE
(Through CDA Guwahati Web-site)

Sub: Clearance of outstanding balances under code head 018/01 (Immediate relief).

Ref : In continuation of this office letter of even no. dated 01/11/2017.

With reference to this office letter cited under reference, it stated that the position of outstanding balances under the code head 018/01 shown upto 09/2017 has not been improved so far except AN/III section of this office and AO GE (AF) Borjhar. As per extant orders, the amount on account of immediate relief paid is to be recovered from the next dues to be paid to the NOK of the deceased Govt. servant by the concerned offices and it should not be remained outstanding for more than 6 months. However, it is seen that the amounts under this code head has been outstanding since long time, which is highly irregular and not appreciable to the functioning of the office.

On detailed examination, it is found that the balance might have occurred due to the following reasons:-

1. The amount has been paid and booked but no records of payment have been maintained. .
2. The amount paid might have been recovered from the subsequent claim but either it might not be booked or might be booked the code head other than 018/01(Rt+).
3. The amount recovered by PCDA(P) Allahabad as per the demand intimated through pension papers and DID schedules raised accordingly. But the DID Sch might be responded to head other than 018/01(Rt+).
4. The amount might be paid by AOs GE in r/o Non industrial /Basic staff, but the recovery might be made by AAO Shillong .

Contd.P/2

5. The amounts recovered by AAO Shillong in respect of Non industrial staff /Basic staff might not be accounted for properly.


With a view to obviate the problem and also to clear the old outstanding amount the following remedial measures are suggested.

- a. The amount paid on account of immediate relief and booked to code head 018/01 (CH+) should be recorded and immediate action taken to recover the amount from the next dues payable to NOK of the deceases, but in any case not later than 6 month of the date of payment and booked to code head 018/01 (RT+).
- b. The records of DID Schedule maintained in your office wrt DIDs received from PCDA(P) Allahabad may be reviewed and erroneous adjustment if any may be readjusted by affording credit to 018/01(RT+) . Where demand intimated to PCDA(P) Allahabad but corresponding DID Schs are yet to be received, the details of PPOs in such cases may be intimated to this office to take up the matter with PCDA(P) Allahabad.
- c. Amount recovered by AAO Shillong in r/o Non industrial/ Basic Staff which had been paid by AOGES /GES to the family of deceased person should be transferred to respective AOGES /GES through TBOs to clear the outstanding amount against his office. The TBOs can be raised either by AOGES/GES or AAO Shillong and vice-versa.

In view of the remedial action stated above, all concerned sections/Sub offices are directed to take up the matter on priority and clear the outstanding amount at the earliest. A list of outstanding balance as on Feb -2018 as per Annexure "A" is attached herewith for your ready reference. Action taken in this regard may please be furnished to this section immediately.

Non adherence to the above stated instruction will be viewed seriously as the clearance of outstanding under suspense head has been set as a personal target of the Controller by our HQrs. office.

CDA has seen.



(S.K. Das)

Jt. Controller

Copy to :

- ✓ 1. The OI/C EDP Centre
(Local)

With request to upload the same on CDA Guwahati web-site.


Sr.AO(A/Cs)

Annexure"A"

Outstanding details in r/o Immediate Relief as on Feb- 2018

Sno	Section Name	Section code	Closing Balance /outstanding
1	AAO Shillong	1100	-134000
2	PAO (ORs)58 GTC	3400	21000
3	AO GE (AF)Jorhat	7101	24000
4	AO GE Dinjan	7105	44000
5	AAO GE Tezpur (For CWE Estt.)	7200	8000
6	AO GE Missamari	7203	136000
7	AO GE 586 EP	7204	48000
8	AO GE Borjhar (For CWE Estt.)	7700	24000
9	AO GE Narangi	7701	24000
10	AO GE (AF) Borjhar	7702	32000
11	AO AGE (I) K'gram	7706	8000
12	AO GE (AF) Borjhar (For AGE (AF) Digaru)	7707	8000
13	AO GE Silchar	8301	26500
14	AO GE 868 EWS	8302	48000
15	AO GE 872 EWS	8304	8000
16	AO GE (AF) Shillong	8401	64000
	Total		389500



Sr.AO(A/Cs)